

SYOSSET CENTRAL SCHOOL DISTRICT  
Syosset, New York  
July 1, 2014

SCHOOL YEAR 2014-2015  
RE-ORGANIZATIONAL MEETING NO. 1

DRAFT

OATH OF OFFICE TO BE ADMINISTERED TO THE RE-ELECTED TRUSTEES OF THE BOARD OF EDUCATION.

Francine Benjamin, District Clerk and Notary Public, administers the Oath of Office to the re-elected Trustees of the Board of Education.

OATH OF OFFICE TO BE ADMINISTERED TO THE SUPERINTENDENT OF SCHOOLS

Francine Benjamin, District Clerk and Notary Public, administers the Oath of Office to the Superintendent of Schools.

1. Resolution No. ELECTION OF PRESIDENT OF THE BOARD  
RESOLVED, that \_\_\_\_\_ be elected President of the Board of Education, effective July 1, 2014 through June 30, 2015, to serve for the school year 2014-2015.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

2. Resolution No. ELECTION OF VICE PRESIDENT OF THE BOARD  
RESOLVED, that \_\_\_\_\_ be elected Vice President of the Board of Education, effective July 1, 2014 through June 30, 2015, to serve for the school year 2014-2015.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

OATH OF OFFICE TO BE ADMINISTERED TO THE PRESIDENT AND VICE PRESIDENT OF THE BOARD OF EDUCATION

Francine Benjamin, Notary Public, administers the Oath of Office to the newly elected President and Vice President of the Board of Education.

3. Resolution No. APPOINTMENT OF DISTRICT CLERK  
RESOLVED, that Francine Benjamin be appointed to serve as District Clerk of the Syosset Central School District, Syosset, New York, and effective July 1, 2014 through June 30, 2015, to serve for the school year 2014-2015.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

4. Resolution No. APPOINTMENT OF DISTRICT TREASURER  
RESOLVED, that Christine S. Costa be appointed to serve as Treasurer of the Syosset Central School District, Syosset, New York, and effective July 1, 2014 through June 30, 2015, to serve for the school year 2014-2015.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

OATH OF OFFICE TO BE ADMINISTERED TO THE DISTRICT TREASURER

Francine Benjamin, Notary Public, administers the Oath of Office to the District Treasurer.

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5. Resolution No. APPOINTMENT OF DISTRICT DEPUTY TREASURER  
RESOLVED, that Phyllis Nowakowski be appointed to serve as Deputy Treasurer of the  
Syosset Central School District, Syosset, New York, and effective July 1,  
2014 through June 30, 2015, to serve for the school year 2014-2015.

MOVED BY: SECONDED BY:

6. Resolution No. APPOINTMENT OF CENTRAL TREASURER – EXTRA  
CLASSROOM ACTIVITY ACCOUNT  
RESOLVED, Phyllis Nowakowski be appointed to serve as Central Treasurer – Extra-  
classroom Activity Account, for the Syosset Central School District, Syosset,  
New York, and effective July 1, 2014 through June 30, 2015, to serve for the  
school year 2014-2015. In the absence of the Central Treasurer, Christine S.  
Costa, District Treasurer may perform the functions associated with this  
position.

MOVED BY: SECONDED BY:

7. Resolution No. APPOINTMENT OF FACULTY AUDITOR, EXTRA  
CLASSROOM ACTIVITY ACCOUNT  
RESOLVED, that Janette Diehlmann be appointed to serve as Faculty Auditor, Extra  
Classroom Activity Account for the Syosset Central School District, Syosset,  
New York, and effective July 1, 2014 through June 30, 2015, to serve for the  
school year 2014-2015.

MOVED BY: SECONDED BY:

8. Resolution No. CHECK SIGNING DESIGNATION  
RESOLVED, that pursuant to Section 1720, subdivision 2, of Education Law, Board  
President, a member of the Board of Education, other than an officer, is  
hereby authorized to sign checks in lieu of the Treasurer or Deputy Treasurer  
due to the absence or inability to sign. All duties of the Treasurer and  
Deputy Treasurer shall remain with the Treasurer and Deputy Treasurer and  
the Board member will not undertake the signing of checks until the  
Superintendent of Schools notifies the Board President that the Treasurer and  
Deputy Treasurer are absent or unable to sign the checks.  
The Board President shall notify the designated member at which time such  
board member shall perform the function of signing the checks of the  
District. An official undertaking as required by law shall be filed for such  
Board member.

MOVED BY: SECONDED BY:

9. Resolution No. THE DISTRICT CARRIES A FAITHFUL PERFORMANCE  
BOND IN THE AMOUNT OF \$1,900,000 PER LOSS  
COVERING ALL EMPLOYEES AND OFFICERS ELECTED  
AND APPOINTED. IN ADDITION, THE FOLLOWING  
POSITIONS CARRY A LIMIT OF \$975,000 EACH FOR

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ADDITIONAL INDEMNITY: DISTRICT CLERK, DISTRICT TREASURER, DISTRICT DEPUTY TREASURER, CENTRAL TREASURER, FACULTY AUDITOR FOR EXTRA CLASSROOM ACTIVITY ACCOUNT, CLAIMS AUDITOR, PURCHASING AGENT, ASSISTANT PURCHASING AGENT, PAYROLL SUPERVISOR, ASSISTANT PAYROLL SUPERVISOR, ASSISTANT SUPERINTENDENT FOR BUSINESS, AND BOARD MEMBER AUTHORIZED TO SIGN CHECKS

RESOLVED, that the District secures a faithful performance bond in an amount of \$1,900,000 per loss and additional indemnity equal to \$975,000 per position for the following positions: District Clerk, District Treasurer, District Deputy Treasurer, Central Treasurers for Extra Classroom Activity Account, Faculty Auditor for Extra Classroom Activity Account, Claims Auditor, Purchasing Agent, Assistant Purchasing Agent, Payroll Supervisor, Assistant Payroll Supervisor, Assistant Superintendent for Business, and the Board member designated in previous resolution, of Syosset Central School District, Syosset, New York, is hereby approved until further action by the Board.

MOVED BY: SECONDED BY:

10. Resolution No. ADOPTION OF BYLAWS & STATEMENTS OF POLICY  
RESOLVED, that the Bylaws and Statements of Policy of the Board of Education, Syosset Central School District, Syosset, New York, as presented, be and hereby are adopted and approved, effective July 1, 2014 through June 30, 2015, for the school year 2014-2015, subject to such amendment as may be ordered by the Board.

MOVED BY: SECONDED BY:

11. Resolution No. APPOINTMENT OF DISTRICT CHIEF SCHOOL PHYSICIAN, 2014-2015  
RESOLVED, that Corporate Medical Consultants be appointed on an annual basis to provide services as School District chief school physician group for the Syosset Central School District, Syosset, New York, effective July 1, 2014 through June 30, 2015, to serve at the pleasure of the Board of Education, which service shall include physical examinations and any other requirements contained within §902 of the education law or as determined by the board of education.

MOVED BY: SECONDED BY:

12. Resolution No. APPOINTMENT OF MEDICAL DIRECTOR FOR THE PUBLIC ACCESS DEFIBRILLATOR PROGRAM, 2014-2015  
RESOLVED, that William Breen, MD be appointed on an annual basis to provide services

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as Medical Director for the Defibrillator Program for the Syosset Central School District, Syosset, New York, effective July 1, 2014 through June 30, 2015, pursuant to Public Health Law 3000-B.

MOVED BY:

SECONDED BY:

13. Resolution No.  
RESOLVED,

APPOINTMENT OF INTERNAL AUDITOR, 2014-2015  
that the firm of R.S. Abrams & Co., LLP be appointed to serve as School District Internal Auditor for the Syosset Central School District, Syosset, New York, effective July 1, 2014 through June 30, 2015.

MOVED BY:

SECONDED BY:

14. Resolution No.  
RESOLVED,

APPOINTMENT OF CLAIMS AUDITOR, 2014-2015  
that the firm of Deans•Archer & Co. be appointed to serve as School District Claims Auditor for the Syosset Central School District, Syosset, New York, and effective July 1, 2014 through June 30, 2015.

MOVED BY:

SECONDED BY:

15. Resolution No.  
RESOLVED,

APPOINTMENT OF INDEPENDENT AUDITOR, 2014-2015  
that the firm of D'Arcangelo & Co. be appointed to serve as School District Independent Auditor for the Syosset Central School District, Syosset, New York, effective July 1, 2014 through June 30, 2015, to audit School District accounting records and other required fiscal matters.

MOVED BY:

SECONDED BY:

16. Resolution No.  
RESOLVED,

APPOINTMENT OF PURCHASING AGENT, 2014-2015  
that Gail Knoph be appointed to serve as School District Purchasing Agent of the Board of Education of the Syosset Central School District, Syosset, New York, and effective July 1, 2014 through June 30, 2015 to serve for the school year 2014-2015.

MOVED BY:

SECONDED BY:

17. Resolution No.  
RESOLVED,

APPOINTMENT OF ASSISTANT PURCHASING AGENT, 2014-2015  
that Dr. Patricia Rufo be appointed to serve as Acting Purchasing Agent of the Board of Education of the Syosset Central School District, Syosset, New York, in the absence or inability of the Purchasing Agent to serve, effective July 1, 2014 through June 30, 2015 to serve for the school year 2014-2015.

MOVED BY:

SECONDED BY:

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18. Resolution No.                 APPOINTMENT OF RESIDENCY OFFICER  
RESOLVED,                         that Dr. Jeffrey B. Streitman and Jeanette Perrotta be appointed to serve as School District Residency Officers for the Syosset Central School District, Syosset, New York, for the 2014-2015 school year.

MOVED BY:   SECONDED BY:

19. Resolution No.                 APPOINTMENT OF ATTENDANCE OFFICER  
RESOLVED,                         that Jeanette Perrotta be appointed to serve as School District Attendance Officer for the Syosset Central School District, Syosset, New York, for the 2014-2015 school year.

MOVED BY:   SECONDED BY:

20. Resolution No.                 APPOINTMENT OF RECORDS ACCESS OFFICER  
RESOLVED,                         that Christine S. Costa be appointed to serve as School District Records Access Officer for the Syosset Central School District, Syosset, New York, for the 2014-2015 school year.

MOVED BY:   SECONDED BY:

21. Resolution No.                 APPOINTMENT OF RECORDS MANAGEMENT OFFICER  
RESOLVED,                         that Charles Abner be appointed to serve as School District Records Management Officer for the Syosset Central School District, Syosset, New York, for the 2014-2015 school year.

MOVED BY:   SECONDED BY:

22. Resolution No.                 APPOINTMENT OF ASBESTOS (LEA) OFFICER AND  
  APPOINTMENT OF HEALTH AND SAFETY AND  
  CHEMICAL HYGIENE OFFICER  
RESOLVED,                         that Charles Abner be appointed to serve as Asbestos (LEA) Officer for the Syosset Central School District, Syosset, New York, for the 2014-2015 school year.

RESOLVED,                         that Charles Abner be appointed to serve as Health and Safety and Chemical Hygiene Officer for the Syosset Central School District, Syosset, New York, for the 2014-2015 school.

MOVED BY:   SECONDED BY:

23. Resolution No.                 APPOINTMENT OF 504/ADA COMPLIANCE OFFICER  
RESOLVED,                         that Dr. Joseph La Melza be appointed to serve as 504/ADA (Individuals with Disabilities Education Act) Compliance Officer for the Syosset Central School District, Syosset, New York, for the 2014-2015 school year.

MOVED BY:   SECONDED BY:

24. Resolution No.                 APPOINTMENT OF TITLE IX COORDINATOR  
RESOLVED,                         that Jeanette Perrotta be appointed to serve as Title IX Coordinator for the

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Syosset Central School District, Syosset, New York, for the 2014-2015 school year.

MOVED BY:

SECONDED BY:

25. Resolution No.  
RESOLVED,

APPOINTMENT OF PAYROLL CERTIFICATION OFFICER  
that Dr. Patricia Rufo be appointed to serve as Payroll Certification Officer for the Syosset Central School District, Syosset, New York, for the 2014-2015 school year.

MOVED BY:

SECONDED BY:

26. Resolution No.  
RESOLVED,

APPOINTMENT OF PAYROLL CERTIFICATION OFFICER TO CERTIFY CIVIL SERVICE PAYROLL REPORT  
that Board of Education President be appointed as Payroll Certification Officer to certify civil service payroll report for the Syosset Central School District, Syosset, New York, for the 2014-2015 school year.

MOVED BY:

SECONDED BY:

27. Resolution No.  
RESOLVED,

APPOINTMENT OF SCHOOL OFFICER TO EXECUTE BUDGET TRANSFERS ON CHIEF SCHOOL OFFICER'S APPROVAL  
that Dr. Patricia Rufo be authorized to execute budget transfers on the Superintendent of School's approval for the Syosset Central School District, Syosset, New York, for the 2014-2015 school year.

MOVED BY:

SECONDED BY:

28. Resolution No.  
RESOLVED,

APPOINTMENT OF TRANSPORTATION SUPERVISOR TO RECOMMEND APPROVAL OF EMPLOYMENT OF BUS DRIVERS TO THE CHIEF SCHOOL OFFICER  
that Sophie Codispodo be appointed as Transportation Supervisor to recommend approval of employment of bus drivers to the Chief School Officer of the Syosset Central School District, Syosset, New York, for the 2014-2015 school year.

MOVED BY:

SECONDED BY:

29. Resolution No.  
RESOLVED,

AUTHORIZATION FOR BOARD MEMBERS, SUPERINTENDENT, AND DESIGNATED STAFF TO ATTEND CONFERENCES AND MEETINGS – ELECTION OF VOTING DELEGATE  
that the members of the Board of Education, the Superintendent, and members of the school administrative and teaching staff may, subject to applicable Board policies attend the professional meetings, conferences, and activities, with expenses paid from appropriate budgetary allocations, and conducted by, but not limited to:  
The Syosset Central School District

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The National School Boards Association  
The New York State School Boards Association  
The American Association of School Administrators  
The Association for Supervision and Curriculum Development (State and National)  
The Association of Elementary School Principals (State and National)  
The Association of School Business Officials (County, State and National)  
Government Finance Officers Association  
Horace Mann League of USA  
Suburban School District Association of NYS  
The Nassau County Council of School Superintendents  
New York State Association for Women in Administration  
Phi Delta Kappa  
The New York State Council of School Superintendents  
The Nassau-Suffolk School Boards Association and that Board President serve as voting delegate for these meetings, where necessary and Vice President serves as alternate or other designee.

MOVED BY:

SECONDED BY:

30. Resolution No.

AUTHORIZATION TO WAIVE FEES FOR THE USE OF FACILITIES

RESOLVED,

that Dr. Jeffrey B. Streitman is authorized to waive fees for organizations to use facilities according to District policy and guidelines.

MOVED BY:

SECONDED BY:

31. Resolution No.

DESIGNATION OF BANKS

RESOLVED,

that the banks named below be designated as depositories for school funds as follows:

Valley National Bank  
Citibank  
J.P. Morgan Chase  
TD Bank  
Flushing Commercial Bank  
Capital One Bank  
HSBC Bank  
New York Community Bankcorp, Inc. /New York Commercial Bank  
(subject to attorney approval of collateralization agreement)  
Bank of America

AND BE IT FURTHER RESOLVED, that investments in conformance with Board of Education policy be authorized at the depositories noted above and

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BE IT FURTHER RESOLVED, that in accordance with the requirements of the General Municipal Law, all accounts be secured by acceptable government securities in accordance with our collateral agreements and

BE IT FURTHER RESOLVED, that the maximum amount which may be kept on deposit at any time in each bank or trust company listed above is \$195,000,000.

MOVED BY:

SECONDED BY:

32. Resolution No.

DETERMINATION OF BOARD MEETINGS

RESOLVED,

that the regular meetings of the Board of Education of the Syosset Central School District, Syosset, New York, for the school year 2014-2015, will be held each month at 8:00 PM, at the South Woods Middle School, or assigned to other locations by action of the Board of Education as follows:

Tuesday, July 1, 2014

Monday, August 11, 2014

Monday, September 15, 2014

Monday, October 20, 2014

Monday, November 17, 2014

Monday, December 15, 2014

Monday, January 12, 2015

Monday, February 9, 2015

Monday, March 16, 2015

Tuesday, April 21, 2015

Monday, May 11, 2015

Monday, June 15, 2015

MOVED BY:

SECONDED BY:

33. Resolution No.

THE BUDGET MEETING, BUDGET HEARING, ANNUAL DISTRICT ELECTION, AND VOTE DECLARATION MEETING

RESOLVED,

that determination of Budget Meeting, Budget Hearing, Annual District Election and Vote Declaration Meeting of the Board of Education of the Syosset Central School District, Syosset, New York, will be held on the following dates at South Woods Middle School, or assigned to other locations by action of the Board of Education:

BUDGET INFORMATION MEETING

Monday, January 12, 2015

BUDGET INFORMATION MEETING

Monday, February 9, 2015

BUDGET INFORMATION MEETING

Monday, March 16, 2015



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BUDGET INFORMATION MEETING  
Tuesday, April 21, 2015

BUDGET HEARING  
Monday, May 11, 2015

ANNUAL DISTRICT ELECTION  
Tuesday, May 19, 2015

VOTE DECLARATION MEETING  
Tuesday, May 19, 2015

MOVED BY:

SECONDED BY:

34. Resolution No.  
RESOLVED,

DESIGNATION OF OFFICIAL NEWSPAPERS

that for the purpose of publication of official legal notices, pursuant to Education Law §2004 and the advertising of bids pursuant to General Municipal Law §103, "The Syosset Advance" and "Syosset-Jericho Tribune", having a circulation in the District, be designated as the official newspapers of the Syosset Central School District, Syosset, New York, for the purpose of legal advertising and advertising of bids, until further action by the Board.

MOVED BY:

SECONDED BY:

35. Resolution No.  
RESOLVED,

ESTABLISHMENT OF PETTY CASH FUNDS

that the establishment of petty cash funds in Syosset Central School District, Syosset, New York, effective July 1, 2014, for the school year 2014-2015, be authorized with the fund and designated person responsible listed below:

- |    |                        |        |
|----|------------------------|--------|
| a. | Each Elementary School | 50.00  |
|    | Ms. Lisa Greiner       |        |
|    | Ms. Joanne Mannion     |        |
|    | Ms. Thea Pallos        |        |
|    | Ms. Theresa Scrocco    |        |
|    | Mr. Jeffrey Kasper     |        |
|    | Mr. James Connolly     |        |
|    | Mr. Chad Snyder        |        |
| b. | Each Secondary School  | 100.00 |
|    | Ms. Michelle Burget    |        |
|    | Mr. James Kassebaum    |        |
|    | Dr. Giovanni Durante   |        |
| c. | Summer School          | 100.00 |
|    | Mr. Chris Meyers       |        |
| d. | Health Office          |        |

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Elementary – Per School	50.00
Ms. Lisa Greiner	
Ms. Joanne Mannion	
Ms. Thea Pallos	
Ms. Theresa Scrocco	
Mr. Jeffrey Kasper	
Mr. James Connolly	
Mr. Chad Snyder	
Secondary – Per School	100.00
Ms. Michelle Burget	
Mr. James Kassebaum	
Dr. Giovanni Durante	

MOVED BY:

SECONDED BY:

36. Resolution No.  
RESOLVED,

ESTABLISHMENT OF MILEAGE REIMBURSEMENT

that the established IRS business mileage rate be used as the amount upon which mileage reimbursement shall be made to appropriate staff members who use their personal vehicles on official business.

MOVED BY:

SECONDED BY:

37. Resolution No.  
WHEREAS,

AUTHORIZATION FOR GRANT APPLICATIONS

the nature of State, Federal, and County grant applications require approval of the Board of Education, and

WHEREAS,

the timeliness of information and deadline requirements are not necessarily coordinated with meetings of the Board of Education, therefore be it

RESOLVED,

that this resolution authorizes the Superintendent of Schools to apply for any and all funding which, in the Superintendent's judgment, is appropriate for the Syosset Central School District, and be it further that the Superintendent report such application for funding to the Board of Education at the next regular meeting.

MOVED BY:

SECONDED BY:

38. Resolution No.  
WHEREAS,

AUTHORIZATION OF SIGNATORIES FOR THE DISTRICT

the Board of Education and its agents may require a signature or counter-signature of the Deputy Superintendent of Schools and Assistant Superintendent for Business, therefore be it

RESOLVED,

that the Deputy Superintendent of Schools, Dr. Jeffrey Streitman and Assistant Superintendent for Business, Dr. Patricia Rufo, are hereby authorized and designated by the Board of Education to sign or countersign such documents.

MOVED BY:

SECONDED BY:

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39. Resolution No.  
RESOLVED,

APPOINTMENT OF ATTORNEY, 2014-2015

that the law office of Ingerman Smith L.L.P. be appointed on an hourly basis to provide services as School District counsel for the Syosset Central School District, Syosset, New York, effective July 1, 2014 through June 30, 2015, to serve at the pleasure of the Board of Education, which service shall include legal advice and counsel for all regular School District legal matters and for any required litigation, as determined by the Board of Education.

MOVED BY:

SECONDED BY:

40. Resolution No.  
RESOLVED,

APPOINTMENT OF BOND COUNSEL, 2014-2015

that the law office of Orrick, Herrington & Sutcliffe L.L.P. be appointed to serve as Bond Counsel for the Syosset Central School District, Syosset, New York, effective July 1, 2014 through June 30, 2015.

MOVED BY:

SECONDED BY:

41. Resolution No.  
RESOLVED,

APPOINTMENT OF FISCAL ADVISORS, 2014-2015

that the firm of Munistat Services Inc., be appointed to serve as fiscal advisors for the Syosset Central School District, Syosset, New York, effective July 1, 2014 through June 30, 2015.

MOVED BY:

SECONDED BY: