

**SYOSSET CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REORGANIZATIONAL MEETING AGENDA  
JULY 1, 2015– PAGE 1**

OATH OF OFFICE TO BE ADMINISTERED TO NEWLY ELECTED TRUSTEES OF THE BOARD OF EDUCATION.

Francine Benjamin, District Clerk and Notary Public, administers the Oath of Office to the newly elected Trustees of the Board of Education.

OATH OF OFFICE TO BE ADMINISTERED TO THE SUPERINTENDENT OF SCHOOLS

Francine Benjamin, District Clerk and Notary Public, administers the Oath of Office to the Superintendent of Schools.

1. Resolution No. ELECTION OF PRESIDENT OF THE BOARD  
RESOLVED, that Dr. Michael Cohen be elected President of the Board of Education, effective July 1, 2015 through June 30, 2016, to serve for the school year 2015-2016.

MOVED BY: SECONDED BY:

2. Resolution No. ELECTION OF VICE PRESIDENT OF THE BOARD  
RESOLVED, that April Neuendorf be elected Vice President of the Board of Education, effective July 1, 2015 through June 30, 2016, to serve for the school year 2015-2016.

MOVED BY: SECONDED BY:  
OATH OF OFFICE Francine Benjamin, Notary Public, administers the Oath of Office to the newly elected President and Vice President of the Board of Education.

3. Resolution No. APPOINTMENT OF DISTRICT CLERK  
RESOLVED, that Francine Benjamin be appointed to serve as District Clerk of the Syosset Central School District, Syosset, New York, and effective July 1, 2015 through June 30, 2016, to serve for the school year 2015-2016.

MOVED BY: SECONDED BY:

4. Resolution No. APPOINTMENT OF DISTRICT TREASURER  
RESOLVED, that Christine S. Costa be appointed to serve as Treasurer of the Syosset Central School District, Syosset, New York, and effective July 1, 2015 through June 30, 2016, to serve for the school year 2015-2016.

MOVED BY: SECONDED BY:

OATH OF OFFICE TO BE ADMINISTERED TO THE DISTRICT TREASURER

Francine Benjamin, Notary Public, administers the Oath of Office to the District Treasurer.

5. Resolution No. APPOINTMENT OF DISTRICT DEPUTY TREASURER  
RESOLVED, that Phyllis Nowakowski be appointed to serve as Deputy Treasurer of the Syosset Central School District, Syosset, New York, and effective July 1, 2015 through June 30, 2016, to serve for the school year 2015-2016.

MOVED BY: SECONDED BY:

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6. Resolution No. APPOINTMENT OF CENTRAL TREASURER – EXTRA  
CLASSROOM ACTIVITY ACCOUNT

RESOLVED, Phyllis Nowakowski be appointed to serve as Central Treasurer – Extra-classroom Activity Account, for the Syosset Central School District, Syosset, New York, and effective July 1, 2015 through June 30, 2016, to serve for the school year 2015-2016. In the absence of the Central Treasurer, Christine S. Costa, District Treasurer may perform the functions associated with this position.

MOVED BY: SECONDED BY:

7. Resolution No. APPOINTMENT OF FACULTY AUDITOR, EXTRA  
CLASSROOM ACTIVITY ACCOUNT

RESOLVED, that Janette Diehlmann be appointed to serve as Faculty Auditor, Extra Classroom Activity Account for the Syosset Central School District, Syosset, New York, and effective July 1, 2015 through June 30, 2016, to serve for the school year 2015-2016.

MOVED BY: SECONDED BY:

8. Resolution No. CHECK SIGNING DESIGNATION

RESOLVED, that pursuant to Section 1720, subdivision 2, of Education Law, Board President, a member of the Board of Education, other than an officer, is hereby authorized to sign checks in lieu of the Treasurer or Deputy Treasurer due to the absence or inability to sign. All duties of the Treasurer and Deputy Treasurer shall remain with the Treasurer and Deputy Treasurer and the Board member will not undertake the signing of checks until the Superintendent of Schools notifies the Board President that the Treasurer and Deputy Treasurer are absent or unable to sign the checks. The Board President shall notify the designated member at which time such board member shall perform the function of signing the checks of the District. An official undertaking as required by law shall be filed for such Board member.

MOVED BY: SECONDED BY:

9. Resolution No. THE DISTRICT CARRIES A FAITHFUL PERFORMANCE  
BOND IN THE AMOUNT OF \$1,900,000 PER LOSS  
COVERING ALL EMPLOYEES AND OFFICERS ELECTED  
AND APPOINTED. IN ADDITION, THE FOLLOWING  
POSITIONS CARRY A LIMIT OF \$975,000 EACH FOR  
ADDITIONAL INDEMNITY: DISTRICT CLERK, DISTRICT  
TREASURER, DISTRICT DEPUTY TREASURER, CENTRAL  
TREASURER, FACULTY AUDITOR FOR EXTRA  
CLASSROOM ACTIVITY ACCOUNT, CLAIMS AUDITOR,  
PURCHASING AGENT, ASSISTANT PURCHASING AGENT,  
PAYROLL SUPERVISOR, ASSISTANT PAYROLL

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SUPERVISOR, ASSISTANT SUPERINTENDENT FOR  
BUSINESS, AND BOARD MEMBER AUTHORIZED TO SIGN  
CHECKS

RESOLVED, that the District secures a faithful performance bond in an amount of \$1,900,000 per loss and additional indemnity equal to \$975,000 per position for the following positions: District Clerk, District Treasurer, District Deputy Treasurer, Central Treasurers for Extra Classroom Activity Account, Faculty Auditor for Extra Classroom Activity Account, Claims Auditor, Purchasing Agent, Assistant Purchasing Agent, Payroll Supervisor, Assistant Payroll Supervisor, Assistant Superintendent for Business, and the Board member designated in previous resolution, of Syosset Central School District, Syosset, New York, is hereby approved until further action by the Board.

MOVED BY: SECONDED BY:

10. Resolution No. ADOPTION OF BYLAWS & STATEMENTS OF POLICY

RESOLVED, that the Bylaws and Statements of Policy of the Board of Education, Syosset Central School District, Syosset, New York, as presented, be and hereby are adopted and approved, effective July 1, 2015 through June 30, 2016, for the school year 2015-2016, subject to such amendment as may be ordered by the Board.

MOVED BY: SECONDED BY:

11. Resolution No. APPOINTMENT OF DISTRICT CHIEF SCHOOL  
PHYSICIAN/HEALTH RELATED SERVICES, 2015-2016

RESOLVED, that subject to negotiations of a formal written agreement between the parties, Winthrop Pediatric Associates be appointed on an annual basis to provide services as School District Chief School Physician/Health Related Services group for the Syosset Central School District, Syosset, New York, effective July 1, 2015 through June 30, 2016, to serve at the pleasure of the Board of Education, which service shall include physical examinations and any other requirements contained within §902 of the education law or as determined by the board of education.

MOVED BY: SECONDED BY:

12. Resolution No. APPOINTMENT OF MEDICAL DIRECTOR FOR THE PUBLIC  
ACCESS DEFIBRILLATOR PROGRAM, 2015-2016

RESOLVED, that William Breen, MD be appointed on an annual basis to provide services as Medical Director for the Defibrillator Program for the Syosset Central School District, Syosset, New York, effective July 1, 2015 through June 30, 2016, pursuant to Public Health Law 3000-B.

MOVED BY: SECONDED BY:

13. Resolution No. APPOINTMENT OF INTERNAL AUDITOR, 2015-2016

RESOLVED, that the firm of R.S. Abrams & Co., LLP be appointed to serve as School

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District Internal Auditor for the Syosset Central School District, Syosset,  
New York, effective July 1, 2015 through June 30, 2016.

14. Resolution No. APPOINTMENT OF CLAIMS AUDITOR, 2015-2016  
RESOLVED, that the firm of Deans•Archer & Co. be appointed to serve as School  
District Claims Auditor for the Syosset Central School District, Syosset,  
New York, and effective July 1, 2015 through June 30, 2016.

15. Resolution No. APPOINTMENT OF INDEPENDENT AUDITOR, 2015-2016  
RESOLVED, that the firm of D'Arcangelo & Co. be appointed to serve as School District  
Independent Auditor for the Syosset Central School District, Syosset, New  
York, effective July 1, 2015 through August 10, 2015, to audit School  
District accounting records and other required fiscal matters pending  
completion of RFP process.

MOVED BY: SECONDED BY:

16. Resolution No. APPOINTMENT OF PURCHASING AGENT, 2015-2016  
RESOLVED, that Gail Knoph be appointed to serve as School District Purchasing Agent  
of the Board of Education of the Syosset Central School District, Syosset,  
New York, and effective July 1, 2015 through June 30, 2016 to serve for  
the school year 2015-2016.

17. Resolution No. APPOINTMENT OF ASSISTANT PURCHASING  
AGENT, 2015-2016  
RESOLVED, that Dr. Patricia Rufo be appointed to serve as Acting Purchasing Agent of  
the Board of Education of the Syosset Central School District, Syosset,  
New York, in the absence or inability of the Purchasing Agent to serve,  
effective July 1, 2015 through June 30, 2016 to serve for the school year  
2015-2016.

18. Resolution No. APPOINTMENT OF RESIDENCY OFFICER  
RESOLVED, that Dr. Jeffrey B. Streitman and Jeanette Perrotta be appointed to serve as  
School District Residency Officers for the Syosset Central School District,  
Syosset, New York, for the 2015-2016 school year.

19. Resolution No. APPOINTMENT OF ATTENDANCE OFFICER  
RESOLVED, that Jeanette Perrotta be appointed to serve as School District Attendance  
Officer for the Syosset Central School District, Syosset, New York, for the  
2015-2016 school year.

20. Resolution No. APPOINTMENT OF RECORDS ACCESS OFFICER  
RESOLVED, that Christine S. Costa be appointed to serve as School District Records  
Access Officer for the Syosset Central School District, Syosset, New York,  
for the 2015-2016 school year.

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21. Resolution No. APPOINTMENT OF RECORDS MANAGEMENT OFFICER  
RESOLVED, that Charles Abner be appointed to serve as School District Records Management Officer for the Syosset Central School District, Syosset, New York, for the 2015-2016 school year.
22. Resolution No. APPOINTMENT OF ASBESTOS (LEA) OFFICER AND APPOINTMENT OF HEALTH AND SAFETY AND CHEMICAL HYGIENE OFFICER  
RESOLVED, that Charles Abner be appointed to serve as Asbestos (LEA) Officer for the Syosset Central School District, Syosset, New York, for the 2015-2016 school year.
- RESOLVED, that Charles Abner be appointed to serve as Health and Safety and Chemical Hygiene Officer for the Syosset Central School District, Syosset, New York, for the 2015-2016 school.
23. Resolution No. APPOINTMENT OF 504/ADA COMPLIANCE OFFICER  
RESOLVED, that Dr. Joseph La Melza be appointed to serve as 504/ADA (Individuals with Disabilities Education Act) Compliance Officer for the Syosset Central School District, Syosset, New York, for the 2015-2016 school year.
24. Resolution No. APPOINTMENT OF TITLE IX COORDINATOR  
RESOLVED, that Jeanette Perrotta be appointed to serve as Title IX Coordinator for the Syosset Central School District, Syosset, New York, for the 2015-2016 school year.
25. Resolution No. APPOINTMENT OF PAYROLL CERTIFICATION OFFICER  
RESOLVED, that Dr. Patricia Rufo be appointed to serve as Payroll Certification Officer for the Syosset Central School District, Syosset, New York, for the 2015-2016 school year.
26. Resolution No. APPOINTMENT OF PAYROLL CERTIFICATION OFFICER TO CERTIFY CIVIL SERVICE PAYROLL REPORT  
RESOLVED, that Board of Education President be appointed as Payroll Certification Officer to certify civil service payroll report for the Syosset Central School District, Syosset, New York, for the 2015-2016 school year.
27. Resolution No. APPOINTMENT OF SCHOOL OFFICER TO EXECUTE BUDGET TRANSFERS ON CHIEF SCHOOL OFFICER'S APPROVAL  
RESOLVED, that Dr. Patricia Rufo be authorized to execute budget transfers on the Superintendent of School's approval for the Syosset Central School District, Syosset, New York, for the 2015-2016 school year.

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28. Resolution No.

APPOINTMENT OF TRANSPORTATION  
SUPERVISOR TO RECOMMEND APPROVAL OF  
EMPLOYMENT OF BUS DRIVERS TO THE CHIEF  
SCHOOL OFFICER

RESOLVED, that Sophie Codispodo be appointed as Transportation Supervisor to recommend approval of employment of bus drivers to the Chief School Officer of the Syosset Central School District, Syosset, New York, for the 2015-2016 school year.

MOVED BY:

SECONDED BY:

29. Resolution No.

AUTHORIZATION FOR BOARD MEMBERS,  
SUPERINTENDENT, AND DESIGNATED STAFF TO  
ATTEND CONFERENCES AND MEETINGS –  
ELECTION OF VOTING DELEGATE

RESOLVED, that the members of the Board of Education, the Superintendent, and members of the school administrative and teaching staff may, subject to applicable Board policies attend the professional meetings, conferences, and activities, with expenses paid from appropriate budgetary allocations, and conducted by, but not limited to:

The Syosset Central School District  
The National School Boards Association  
The New York State School Boards Association  
The American Association of School Administrators  
The Association for Supervision and Curriculum Development (State and National)  
The Association of Elementary School Principals (State and National)  
The Association of School Business Officials (Quadrant, County, State and National)  
Government Finance Officers Association  
The Nassau County Council of School Superintendents  
New York State Association for Women in Administration (NYSAWA)  
Phi Delta Kappa  
The New York State Council of School Superintendents  
National Superintendent's Roundtable (NSR)  
Rauch Foundation  
Long Island Index Advisory Committee  
American Association of School Administrators (AASA)  
Long Island Arts Alliance (LIAA)  
Long Island Children's Museum  
North Shore Quadrant  
International Society for Technology in Education (ISTE)  
The Nassau-Suffolk School Boards Association and that Board President



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Monday, December 14, 2015  
Monday, January 11, 2016  
Monday, February 8, 2016  
Monday, March 21, 2016  
Tuesday, April 19, 2016  
Monday, May 9, 2016  
Monday, June 13, 2016

33. Resolution No. THE BUDGET MEETING, BUDGET HEARING,  
ANNUAL DISTRICT ELECTION, AND VOTE  
DECLARATION MEETING

RESOLVED, that determination of Budget Meeting, Budget Hearing, Annual District Election and Vote Declaration Meeting of the Board of Education of the Syosset Central School District, Syosset, New York, will be held on the following dates at South Woods Middle School, or assigned to other locations by action of the Board of Education:

BUDGET INFORMATION MEETING  
Monday, January 11, 2016

BUDGET INFORMATION MEETING  
Monday, February 8, 2016

BUDGET INFORMATION MEETING  
Monday, March 21, 2016

BUDGET INFORMATION MEETING  
Tuesday, April 19, 2016

BUDGET HEARING  
Monday, May 9, 2016

ANNUAL DISTRICT ELECTION  
VOTE DECLARATION MEETING  
Tuesday, May 17, 2016

MOVED BY: SECONDED BY:

34. Resolution No. DESIGNATION OF OFFICIAL NEWSPAPERS

RESOLVED, that for the purpose of publication of official legal notices, pursuant to Education Law §2004 and the advertising of bids pursuant to General Municipal Law §103, “The Syosset Advance” and “Syosset-Jericho Tribune”, having a circulation in the District, be designated as the official newspapers of the Syosset Central School District, Syosset, New York, for the purpose of legal advertising and advertising of bids, until further action by the Board.

MOVED BY: SECONDED BY:



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35. Resolution No.  
RESOLVED,

ESTABLISHMENT OF PETTY CASH FUNDS

that the establishment of petty cash funds in Syosset Central School District, Syosset, New York, effective July 1, 2015, for the school year 2015-2016, be authorized with the fund and designated person responsible listed below:

- |    |                         |        |
|----|-------------------------|--------|
| a. | Each Elementary School  | 50.00  |
|    | Ms. Lisa Greiner        |        |
|    | Ms. Joanne Mannion      |        |
|    | Ms. Thea Pallos         |        |
|    | Ms. Theresa Scrocco     |        |
|    | Mr. Jeffrey Kasper      |        |
|    | Mr. James Connolly      |        |
|    | Mr. Chad Snyder         |        |
| b. | Each Secondary School   | 100.00 |
|    | Ms. Michelle Burget     |        |
|    | Mr. James Kassebaum     |        |
|    | Dr. Giovanni Durante    |        |
| c. | Summer School           | 100.00 |
|    | Mr. Chris Meyers        |        |
| d. | Health Office           |        |
|    | Elementary – Per School | 50.00  |
|    | Ms. Lisa Greiner        |        |
|    | Ms. Joanne Mannion      |        |
|    | Ms. Thea Pallos         |        |
|    | Ms. Theresa Scrocco     |        |
|    | Mr. Jeffrey Kasper      |        |
|    | Mr. James Connolly      |        |
|    | Mr. Chad Snyder         |        |
|    | Secondary – Per School  | 100.00 |
|    | Ms. Michelle Burget     |        |
|    | Mr. James Kassebaum     |        |
|    | Dr. Giovanni Durante    |        |

MOVED BY:

SECONDED BY:

36. Resolution No.  
RESOLVED,

ESTABLISHMENT OF MILEAGE REIMBURSEMENT

that the established IRS business mileage rate be used as the amount upon which mileage reimbursement shall be made to appropriate staff members who use their personal vehicles on official business.

MOVED BY:

SECONDED BY:

37. Resolution No.  
WHEREAS,

AUTHORIZATION FOR GRANT APPLICATIONS

the nature of State, Federal, and County grant applications require approval of the Board of Education, and

WHEREAS,

the timeliness of information and deadline requirements are not necessarily coordinated with meetings of the Board of Education, therefore be it

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RESOLVED, that this resolution authorizes the Superintendent of Schools to apply for any and all funding which, in his judgment, is appropriate for the Syosset Central School District, and be it further

RESOLVED, that the Superintendent report such application for funding to the Board of Education at the next regular meeting.

MOVED BY:

SECONDED BY:

38. Resolution No.

**AUTHORIZATION OF SIGNATORIES FOR THE DISTRICT**

WHEREAS, the Board of Education and its agents may require a signature or counter-signature of the Deputy Superintendent of Schools and Assistant Superintendent for Business, therefore be it

RESOLVED, that the Deputy Superintendent of Schools, Dr. Jeffrey Streitman and Assistant Superintendent for Business, Dr. Patricia Rufo, are hereby authorized and designated by the Board of Education to sign or countersign such documents.

MOVED BY:

SECONDED BY:

39. Resolution No.

**APPOINTMENT OF ATTORNEY, 2015-2016**

RESOLVED, that the law office of Ingerman Smith L.L.P. be appointed to provide services as School District counsel for the Syosset Central School District, Syosset, New York, effective July 1, 2015 through June 30, 2016, to serve at the pleasure of the Board of Education, which service shall include legal advice and counsel for all regular School District legal matters and for any required litigation, as determined by the Board of Education.

MOVED BY:

SECONDED BY:

40. Resolution No.

**APPOINTMENT OF BOND COUNSEL, 2015-2016**

RESOLVED, that the law office of Orrick, Herrington & Sutcliffe L.L.P. be appointed to serve as Bond Counsel for the Syosset Central School District, Syosset, New York, effective July 1, 2015 through June 30, 2016.

MOVED BY:

SECONDED BY:

41. Resolution No.

**APPOINTMENT OF FISCAL ADVISORS, 2015-2016**

RESOLVED, that the firm of Munistat Services Inc., be appointed to serve as fiscal advisors for the Syosset Central School District, Syosset, New York, effective July 1, 2015 through June 30, 2016.

MOVED BY:

SECONDED BY: