

**SYOSSET CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REORGANIZATIONAL MEETING AGENDA  
JULY 11, 2016– PAGE 1**

**OATH OF OFFICE TO BE ADMINISTERED TO NEWLY ELECTED TRUSTEES OF THE BOARD OF EDUCATION.**

Francine Benjamin, District Clerk and Notary Public, administers the Oath of Office to the newly elected Trustees of the Board of Education.

**OATH OF OFFICE TO BE ADMINISTERED TO THE SUPERINTENDENT OF SCHOOLS**

Francine Benjamin, District Clerk and Notary Public, administers the Oath of Office to the Superintendent of Schools.

1. Resolution No. ELECTION OF PRESIDENT OF THE BOARD  
RESOLVED, that \_\_\_\_\_ be elected President of the Board of Education, effective July 1, 2016 through June 30, 2017, to serve for the school year 2016-2017.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

2. Resolution No. ELECTION OF VICE PRESIDENT OF THE BOARD  
RESOLVED, that \_\_\_\_\_ be elected Vice President of the Board of Education, effective July 1, 2016 through June 30, 2017, to serve for the school year 2016-2017.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

**OATH OF OFFICE TO BE ADMINISTERED TO THE NEWLY ELECTED PRESIDENT AND VICE PRESIDENT OF THE BOARD OF EDUCATION**

Francine Benjamin, Notary Public, administers the Oath of Office to the newly elected President and Vice President of the Board of Education.

3. Resolution No. APPOINTMENT OF DISTRICT CLERK  
RESOLVED, that Francine Benjamin be appointed to serve as District Clerk of the Syosset Central School District, Syosset, New York, and effective July 1, 2016 through June 30, 2017, to serve for the school year 2016-2017.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

4. Resolution No. APPOINTMENT OF DISTRICT TREASURER  
RESOLVED, that Christine S. Costa be appointed to serve as Treasurer and Central Treasurer pro tem of the Syosset Central School District, Syosset, New York, and effective July 1, 2016 through June 30, 2017, to serve for the school year 2016-2017.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

**OATH OF OFFICE TO BE ADMINISTERED TO THE DISTRICT TREASURER AND CENTRAL TREASURER PRO TEM**

Francine Benjamin, Notary Public, administers the Oath of Office to the District Treasurer and Central Treasurer pro tem

5. Resolution No. APPOINTMENT OF DISTRICT DEPUTY TREASURER  
RESOLVED, that Phyllis Nowakowski be appointed to serve as Deputy Treasurer of the Syosset Central School District, Syosset, New York, and effective July 1, 2016 through June 30, 2017, to serve for the school year 2016-2017.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_



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RESOLVED, that the District secures a faithful performance bond in an amount of \$1,900,000 per loss and additional indemnity equal to \$975,000 per position for the following positions: District Clerk, District Treasurer, District Deputy Treasurer, Central Treasurers for Extra Classroom Activity Account, Faculty Auditor for Extra Classroom Activity Account, Claims Auditor, Purchasing Agent, Assistant Purchasing Agent, Payroll Supervisor, Assistant Payroll Supervisor, Assistant Superintendent for Business, and the Board member designated in previous resolution, of Syosset Central School District, Syosset, New York, is hereby approved until further action by the Board.

MOVED BY: SECONDED BY:

10. Resolution No. ADOPTION OF BYLAWS & STATEMENTS OF POLICY

RESOLVED, that the Bylaws and Statements of Policy of the Board of Education, Syosset Central School District, Syosset, New York, as presented, be and hereby are adopted and approved, effective July 1, 2016 through June 30, 2017, for the school year 2016-2017, subject to such amendment as may be ordered by the Board.

MOVED BY: SECONDED BY:

11. Resolution No. APPOINTMENT OF DISTRICT CHIEF SCHOOL  
PHYSICIAN/HEALTH RELATED SERVICES,  
2016-2017

RESOLVED, that subject to negotiations of a formal written agreement between the parties, Winthrop Pediatric Associates be appointed on an annual basis to provide services as School District Chief School Physician/Health Related Services group for the Syosset Central School District, Syosset, New York, effective July 1, 2016 through June 30, 2017, to serve at the pleasure of the Board of Education, which service shall include physical examinations and any other requirements contained within §902 of the education law or as determined by the board of education.

MOVED BY: SECONDED BY:

12. Resolution No. APPOINTMENT OF MEDICAL DIRECTOR FOR THE PUBLIC  
ACCESS DEFIBRILLATOR PROGRAM, 2016-2017

RESOLVED, that William Breen, MD be appointed on an annual basis to provide services as Medical Director for the Defibrillator Program for the Syosset Central School District, Syosset, New York, effective July 1, 2016 through June 30, 2017, pursuant to Public Health Law 3000-B.

MOVED BY: SECONDED BY:

13. Resolution No. APPOINTMENT OF INTERNAL AUDITOR, 2016-2017

RESOLVED, that the firm of R.S. Abrams & Co., LLP be appointed to serve as School District Internal Auditor for the Syosset Central School District, Syosset, New York, effective July 1, 2016 pending the completion of the district's RFP process.

MOVED BY: SECONDED BY:

14. Resolution No. APPOINTMENT OF CLAIMS AUDITOR, 2016-2017

RESOLVED, that the firm of Deans•Archer & Co. be appointed to serve as School District Claims Auditor for the Syosset Central School District, Syosset, New York, effective July 1, 2016 pending the completion of the district's RFP process.

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MOVED BY:

SECONDED BY:

15. Resolution No.  
RESOLVED,

APPOINTMENT OF INDEPENDENT AUDITOR, 2016-2017

that the firm of Cullen & Danowski, LLP be appointed to serve as School District Independent Auditor for the Syosset Central School District, Syosset, New York, effective July 1, 2016 through June 30, 2017, to audit School District accounting records and other required fiscal matters.

MOVED BY:

SECONDED BY:

16. Resolution No.  
RESOLVED,

APPOINTMENT OF PURCHASING AGENT, 2016-2017

that Gail Knoph be appointed to serve as School District Purchasing Agent of the Board of Education of the Syosset Central School District, Syosset, New York, and effective July 1, 2016 through June 30, 2017 to serve for the school year 2016-2017.

MOVED BY:

SECONDED BY:

17. Resolution No.  
RESOLVED,

APPOINTMENT OF ASSISTANT PURCHASING AGENT, 2016-2017

that Dr. Patricia Rufo be appointed to serve as Acting Purchasing Agent of the Board of Education of the Syosset Central School District, Syosset, New York, in the absence or inability of the Purchasing Agent to serve, effective July 1, 2016 through June 30, 2017 to serve for the school year 2016-2017.

MOVED BY:

SECONDED BY:

18. Resolution No.  
RESOLVED,

APPOINTMENT OF RESIDENCY OFFICER

that Adele Bovard and Jeanette Perrotta be appointed to serve as School District Residency Officers for the Syosset Central School District, Syosset, New York, for the 2016-2017 school year.

MOVED BY:

SECONDED BY:

19. Resolution No.  
RESOLVED,

APPOINTMENT OF ATTENDANCE OFFICER

that Jeanette Perrotta be appointed to serve as School District Attendance Officer for the Syosset Central School District, Syosset, New York, for the 2016-2017 school year.

MOVED BY:

SECONDED BY:

20. Resolution No.  
RESOLVED,

APPOINTMENT OF RECORDS ACCESS OFFICER

that Christine S. Costa be appointed to serve as School District Records Access Officer for the Syosset Central School District, Syosset, New York, for the 2016-2017 school year.

MOVED BY:

SECONDED BY:

21. Resolution No.  
RESOLVED,

APPOINTMENT OF RECORDS MANAGEMENT OFFICER

that Francine Benjamin be appointed to serve as School District Records Management Officer for the Syosset Central School District, Syosset, New York, for the 2016-2017 school year.

MOVED BY:

SECONDED BY:





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31. Resolution No. AUTHORIZATION FOR BOARD MEMBERS, SUPERINTENDENT,  
AND DESIGNATED STAFF TO ATTEND CONFERENCES AND  
MEETINGS (CONTINUED)

Phi Delta Kappa  
Rauch Foundation  
School Administrators Association of New York State (SAANYS)  
State Association of Municipal Purchasing Officials (SAMPO)

MOVED BY: SECONDED BY:

32. Resolution No. AUTHORIZATION TO WAIVE FEES FOR THE USE OF FACILITIES  
RESOLVED, that Adele Bovard is authorized to waive fees for organizations to use facilities according to District policy and guidelines.

MOVED BY: SECONDED BY:

33. Resolution No. DESIGNATION OF BANKS

RESOLVED, that the banks named below be designated as depositories for school funds as follows:

Capital One Bank  
Citibank  
Flushing Commercial Bank  
HSBC Bank  
J.P. Morgan Chase  
TD Bank  
New York Community Bankcorp Inc. /New York Commercial Bank  
(subject to attorney approval of collateralization agreement)  
Valley National Bank

AND BE IT FURTHER RESOLVED, that investments in conformance with Board of Education policy be authorized at the depositories noted above and

BE IT FURTHER RESOLVED, that in accordance with the requirements of the General Municipal Law, all accounts be secured by acceptable government securities in accordance with our collateral agreements and

BE IT FURTHER RESOLVED, that the maximum amount which may be kept on deposit at any time in each bank or trust company listed above is \$195,000,000.

MOVED BY: SECONDED BY:

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34. Resolution No.

**DETERMINATION OF BOARD MEETINGS**

RESOLVED,

that the regular meetings of the Board of Education of the Syosset Central School District, Syosset, New York, for the school year 2016-2017, will be held each month at 8:00 PM, at the South Woods Middle School, or assigned to other locations by action of the Board of Education as follows:

Monday, July 11, 2016

Monday, August 15, 2016

Monday, September 19, 2016

Monday, October 17, 2016

Monday, November 14, 2016

Monday, December 19, 2016

Monday, January 23, 2017

Monday, February 13, 2017

Monday, March 20, 2017

Thursday, April 20, 2017

Monday, May 8, 2017

Monday, June 12, 2017

MOVED BY:

SECONDED BY:

35. Resolution No.

**THE BUDGET MEETING, BUDGET HEARING, ANNUAL DISTRICT  
ELECTION, AND VOTE DECLARATION MEETING**

RESOLVED,

that determination of Budget Meeting, Budget Hearing, Annual District Election and Vote Declaration Meeting of the Board of Education of the Syosset Central School District, Syosset, New York, will be held on the following dates at South Woods Middle School, or assigned to other locations by action of the Board of Education:

BUDGET INFORMATION MEETING

Monday, February 13, 2017

BUDGET INFORMATION MEETING

Monday, March 20, 2017

BUDGET INFORMATION MEETING

Tuesday, April 20, 2017

BUDGET HEARING

Monday, May 8, 2017

BOARD TOUR

Wednesday, May 10, 2017

ANNUAL DISTRICT ELECTION

Tuesday, May 16, 2017

MOVED BY:

SECONDED BY:



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36. Resolution No.  
RESOLVED,

DESIGNATION OF OFFICIAL NEWSPAPERS

that for the purpose of publication of official legal notices, pursuant to Education Law §2004 and the advertising of bids pursuant to General Municipal Law §103, “The Syosset Advance” and “Syosset-Jericho Tribune”, having a circulation in the District, be designated as the official newspapers of the Syosset Central School District, Syosset, New York, for the purpose of legal advertising and advertising of bids, until further action by the Board.

MOVED BY:

SECONDED BY:

37. Resolution No.  
RESOLVED,

ESTABLISHMENT OF PETTY CASH FUNDS

that the establishment of petty cash funds in Syosset Central School District, Syosset, New York, effective July 1, 2016, for the school year 2016-2017, be authorized with the fund and designated person responsible listed below:

- |    |                         |        |
|----|-------------------------|--------|
| a. | Each Elementary School  | 50.00  |
|    | Ms. Lisa Greiner        |        |
|    | TBD                     |        |
|    | Ms. Thea Pallos         |        |
|    | Ms. Mi Jung An          |        |
|    | Mr. Jeffrey Kasper      |        |
|    | Mr. James Connolly      |        |
|    | Mr. Chad Snyder         |        |
| b. | Each Secondary School   | 100.00 |
|    | Ms. Michelle Burget     |        |
|    | Mr. James Kassebaum     |        |
|    | Dr. Giovanni Durante    |        |
| c. | Summer School           | 100.00 |
|    | Mr. Chris Meyers        |        |
| d. | Health Office           |        |
|    | Elementary – Per School | 50.00  |
|    | Ms. Lisa Greiner        |        |
|    | TBD                     |        |
|    | Ms. Thea Pallos         |        |
|    | Ms. Mi Jung An          |        |
|    | Mr. Jeffrey Kasper      |        |
|    | Mr. James Connolly      |        |
|    | Mr. Chad Snyder         |        |
|    | Secondary – Per School  | 100.00 |
|    | Ms. Michelle Burget     |        |
|    | Mr. James Kassebaum     |        |
|    | Dr. Giovanni Durante    |        |

MOVED BY:

SECONDED BY:

38. Resolution No.  
RESOLVED,

ESTABLISHMENT OF MILEAGE REIMBURSEMENT

that the established IRS business mileage rate be used as the amount upon which mileage reimbursement shall be made to appropriate staff members who use their personal vehicles on official business.

MOVED BY:

SECONDED BY:

