

**SYOSSET CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
NOVEMBER 18, 2013**

SUMMARY OF MEETING AGENDA

- 1. Call to Order – Adoption of Agenda**
- 2. Executive Session – 6:30 p.m.**
- 3. Public Meeting - 8:00 p.m.**
- 4. Approval of Minutes, Meeting number 17, October 28, 2013
Meeting number 18, November 14, 2013**
- 5. Financial Reports**
 - a. Treasurer's Reports**
 - b. Cafeteria Report**
 - c. Summary of Disbursements**
 - d. Monthly Budget Summary**
- 6. Review of the Monthly Report of the Superintendent and such other items as may be appropriate**
 - Siemens Science Competition Semifinalists**
 - Middle School Student Government Representative**
 - National Merit Scholarship Commended Students**
 - DECA presentations**
 - Information regarding curriculum, student data and high-stakes testing**
- 7. Correspondence**
- 8. Legislative Items - State and Federal Level**
- 9. Audience to the Public**

The Syosset Board of Education and Administration welcome your attendance at Board of Education meetings. The meetings will also be broadcast on the District Radio Station, WKWZ 88.5 FM. The Board of Education recognizes the value of community participation. As such, audience to the public affords residents of the District the opportunity to address the Board of Education.

The procedure for Audience to the Public will be as follows:

- Those who wish to speak during audience to the public must first be recognized by the chair.
- Residents must enter their full name and address into the Register located at the microphone before they speak.
- Each resident will have an initial four minutes to address the Board of Education.
- The Board of Education and/or Administration will do their best to provide an immediate response to the resident's question following the initial question, at which point the resident will be permitted one follow-up related question or statement.

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- Any resident who would like to re-address the Board of Education after their initial turn, may do so after every other resident-audience member has the opportunity to address the Board of Education.
- Neither the public nor Board of Education and Administration, may identify a specific student or staff member by name or easily identifiable language during Audience to the Public. Collective bargaining negotiations, personnel matters, confidential student matters, or legal matters may not be discussed in this forum.
- All in attendance at the Board of Education Public Meeting must conduct themselves in a respectful manner.
- The Board of Education is developing a web-based portal to allow for members of the community to address questions to the Board electronically. As soon as this portal is activated, appropriate links to it will be placed here, and also in other relevant places on our school district website.

10. Unfinished Business

11. New Business – see attachment, *Packet of Public and Board Back-up Relative to New Business Items*, for details.

- a) Resolutions under the "a" category relate to appointments, transfers, reassignments, resignations, and retirements.**
- b) Resolutions appearing under the "b" category relate to the management of the School District, including School District policies. All policies and proposed policies are available for inspection on the District website.**
- c) Resolutions appearing under the "c" category relate to matters that relate to purchasing such as bids received as well as other financial operations of the school district.**
- d) Other New Business (if any)**

12. Discussion Items

**PTA spring fundraiser at Syosset High School
Curriculum discussion regarding honors classes**

13. Adjournment

**** The next monthly meeting is scheduled for Monday, December 16, 2013 at 8:00 p.m. in South Woods Middle School Auditorium.**

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**PACKET OF PUBLIC AND BOARD BACK-UP
RELATIVE TO NEW BUSINESS ITEMS**

Meeting No.

A-1 APPROVAL OF STAFF CHANGES – CERTIFIED STAFF APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SCHOOL</u>	<u>STEP</u>
1. DUCHNOWSKI, Michelle	School Psychologist – Probationary	11-19-13	SHS	D.R. Step 9
2. GEOGHAN, Heather	Social Studies Teacher – LTS	11-01-13	SHS	B.A. Step 1
3. KIM, Heewon	ESL Teacher – LTS	10-29-13	Village	B.A. Step 1
4. LAWRENCE, Michele	Elementary Teacher – LTS	10-18-13	Baylis	M.A. Step 1
5. MARY EA, Jessica	Special Education Teacher – LTS	11-05-13	SHS	B.A. Step 1
6. MASI, Marissa	English Teacher – LTS	11-01-13	SW	M.A. Step 1
7. SIGNORELLI, Amanda	Art Teacher – LTS	10-28-13	SHS	M.A. Step 1

RESIGNATION

8. WEINREB, Dr. Joseph	School Psychologist	03-01-14	SHS	
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NON-INSTRUCTIONAL CHANGES

NON-COMPETITIVE APPOINTMENTS PART-TIME

		<u>EFFECTIVE DATE</u>
1. CONNELL, Mary	School Monitor – Part-time	11-06-13
2. D'AMATO, Janine	School Monitor – Part-time	11-15-13
3. MERCADO, Margaret	School Monitor – Part-time	11-06-13
4. MUNROE, Lisa	School Monitor – Part-time	11-19-13
5. CAPOBIANCO, Janet	School Monitor – Part-time	11-07-13
6. MASI, Maryanne	Account Clerk – Part-time	11-04-13

RESIGNATION

7. ARCAS, Irene	Typist Clerk Sub – Part-time	10-21-13
8. SELHORN, Melissa	Typist Clerk Sub – Part-time	10-21-13
9. REILLY, Beverly	Typist Clerk Sub – Part-time	10-21-13
10. CURTIN, Rosemary	Typist Clerk Sub – Part-time	10-21-13
11. FEINER, Galit	School Monitor – Part-time	10-22-13

REVISION OF EFFECTIVE DATE

12. FEINER, Galit	Teacher Aide	10-23-13
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**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (a- 2) November 18, 2013

RESOLUTION NO. APPROVAL OF REQUEST FOR FAMILY MEDICAL
LEAVE OF ABSENCE

WHEREAS, the following staff members have each applied for a family
medical leave of absence during the 2013/2014 school year,
and

WHEREAS, the requests are in accordance with contractual provisions
and District practice,

BE IT RESOLVED, that the following requests for leave of absence be approved:

1. Name: LA TOUCHE, Elisha
 Appointment: ESL Teacher
 Effective Date: October 30, 2013 through December 18, 2013
 Reason: Family Medical Leave
 Service was Begun: September 1, 2006
 Assignment: Village Elementary School

MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (a- 3) November 18, 2013

RESOLUTION NO. APPROVAL OF REQUEST FOR PERSONAL UNPAID
LEAVE OF ABSENCE

WHEREAS, the following staff members have each applied for a personal
unpaid leave of absence during the 2013/2014 school year,
and

WHEREAS, the requests are in accordance with contractual provisions
and District practice,

BE IT RESOLVED, that the following requests for leave of absence be approved:

1. Name: DUCKWORTH, Debra
Appointment: ESL Teacher
Effective Date: January 2, 2014 through June 30, 2014
Reason: Personal Leave
Service was Begun: September 1, 1999
Assignment: Walt Whitman Elementary School

MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (a- 4) November 18, 2013

RESOLUTION NO. APPROVAL OF EXTENSION OF LEAVE OF ABSENCE
FOR THE PURPOSE OF CHILDCARE – 2013/2014
SCHOOL YEAR

WHEREAS, following staff members have each applied for a leave of
Absence during the 2013/2014 school year, and

WHEREAS, the requests are in accordance with contractual provisions
And District practice,

BE IT RESOLVED, that the following requests for leave of absence be approved:

1. Name: MALTZ, Victoria
 Appointment: Physical Education Teacher
 Effective Date: February 3, 2014 through June 30, 2014
 Reason: Childcare Leave
 Service was Begun: February 1, 2010
 Assignment: South Woods Middle School

MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (a- 6) November 18, 2013

RESOLUTION NO. APPOINTMENT OF PER DIEM SUBSTITUTE STAFF

RESOLVED, that the following per diem substitute staff will be employed
for the 2013/2014 school year.

<u>NAME</u>	<u>EMPLOYEE TYPE</u>
MULLE, Maureen	Per Diem Substitute
TORCIVIA, Melody	Per Diem Substitute
VAN COTT, Beth	Per Diem Substitute (eff. 10/23/13)
BARRY, Melissa	Per Diem Substitute
GILLMAN, Sharon	Per Diem Substitute
MARTIN, Michelle	Per Diem Substitute

DELETE:

VAN COTT, Beth	Per Diem Substitute (eff. 10/25/13)
BIBLIS, Erin	Per Diem Substitute
CURRY-MANCUSO, Nancy	Per Diem Substitute

MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (a- 7) November 18, 2013

RESOLUTION NO. APPOINTMENT OF TUTOR STAFF

RESOLVED, that the following tutor staff will be employed for the
2013/2014 school year.

<u>NAME</u>	<u>EMPLOYEE TYPE</u>
HENRY, Kathleen	Tutor
ENGELKE, Michael	Tutor
DE SANTO, Brooke	Tutor
ROSS, Christine	Tutor
VAN COTT, Beth	Tutor
SEYMOUR, Lisa	Tutor
IMPASTATO-GOLDSTEIN, Kimberly	Tutor
FITZGERALD, Jeanette	Tutor
KRIEG, Samantha	Tutor
LUPO, Laura	Tutor
GORDON, Nicole	Tutor

DELETE:

MIGLIORE, Jessica	Tutor
AFFA, Erin	Tutor
KOSKOL, Nicole	Tutor
IRACI, Jaclyn	Tutor
ROFFMAN, Kimberlee	Tutor

MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (a- 8) November 18, 2013

RESOLUTION NO. APPOINTMENT OF TEACHING ASSISTANT SUBSTITUTE STAFF

RESOLVED, that the following teaching assistant substitute staff will be employed
for the 2013/2014 school year.

NAME

EMPLOYEE TYPE

DELETE:

SHUGRUE, Carmel

Teaching Assistant Substitute

MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (a- 10) November 18, 2013

RESOLUTION NO. APPOINTMENT TO SPECIAL ASSIGNMENTS –
ELEMENTARY SCHOOLS (REVISED)

RESOLVED, that the following appointments to special assignments in elementary schools, as listed below, be and hereby are approved for the 2013/2014 school year. All are within the budgeted guidelines.

<u>SCHOOL</u>	<u>ADVISOR</u>	<u>CLUB</u>	<u>YEAR</u>	<u>STIPEND 2013/2014</u>
South Grove	MARKIN, Andrea	Scrabble Institute	01	\$208.
<u>DELETE:</u>				
South Grove	RUTIGLIANO, Robin	Scrabble Institute	03	\$208.

MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (a- 11) November 18, 2013

RESOLUTION NO. APPOINTMENT TO SPECIAL ASSIGNMENTS –
SOUTH WOODS MIDDLE SCHOOL

RESOLVED, that the following appointments to special assignments in South Woods Middle School, as listed below, be and hereby are approved for the 2013/2014 school year. All are within the budgeted guidelines.

<u>ADVISOR</u>	<u>CLUB</u>	<u>YEAR</u>	<u>STIPEND 2013/2014</u>
GOVERNALE, Timothy	STEM	01	\$1247.
PERRY, Keith	STEM	03	\$1247.

MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (a- 12) November 18, 2013

RESOLUTION NO. PEER MEDIATION STIPENDS (REVISED)

RESOLVED, that the following peer mediation stipend recommendations as listed below, be approved for the 2013/2014 school year.

<u>NAME</u>	<u>SCHOOL</u>	<u>STIPEND</u>
Sean Kiernan	South Grove Elementary School	\$1308.

DELETE:

Barbara D’Orlando	South Grove Elementary School	\$1308.
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MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (a- 13) November 18, 2013

RESOLUTION NO. APPOINTMENT OF DIGNITY ACT COORDINATORS

RESOLVED, that the following staff members be designated as Dignity
Act Coordinators for the 2013/2014 school year.

Name

School

Alena Reisman

Berry Hill Elementary School

MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (a- 14) November 18, 2013

RESOLUTION NO. APPOINTMENT OF SCHOOL MEDICAL INSPECTOR

BE IT RESOLVED, that Dr. Omer K. Masood is hereby designated as School Medical Inspector of the Syosset Central School District in order to determine the physical (and/or mental) capacity of employees to perform their duties pursuant to Section 913 of the Education Law.

MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (c-1) November 18, 2013

Resolution No. AUTHORIZATION OF ENROLLMENT IN COOPERATIVE BID

WHEREAS, General Municipal Law Section 119-0 specifically authorizes municipal corporations and school districts to enter into agreements for “purchasing and making of contracts;” and

WHEREAS, the attached school district listing has explored and supported the establishment of a municipal cooperation purchasing group; and

WHEREAS, the parties hereto desire a municipal cooperative purchasing group to effect economics in the purchasing and making contracts for materials, supplies and public works; and

WHEREAS, the governing bodies of the parties hereto have approved this cooperative purchasing arrangement by appropriate resolution.

THEREFORE, in consideration of the promises and covenants set forth herein, it is mutually agree as follows:

1. A municipal cooperative purchasing group to be known as the “NY/Island Cooperative Bid” (Purchasing Group) has been established.
2. Membership in such Purchasing Group shall be available to any school district or municipal Corporation in New York State, which, by appropriate resolution, adopts the provisions of this agreement.
3. The members of the Purchasing Group shall adopt such rules, regulations and procedures in the conformity with New York State bidding laws to effectuate the purposes of this Agreement.
4. The Purchasing group may enter into agreements with contractors to assist the Purchasing Group in carrying out the purposes of this Agreement.
5. The Clarkstown Central School District shall serve as Lead Agency for the Purchasing Group.
6. Educational Data Services will serve as the Administrative Agent for the Purchasing Group to perform those ministerial functions required as per the Lead Agency.

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WHEREAS, it would be in the joint interest of the Syosset Central School District and (see attached listing) to participate in cooperative bids for the purchase of various supplies, services, materials and equipment, as advertised by the and awarded by the Clarkstown Central School District acting as the Lead Agency, as provided by General Municipal Law Section 119-0 and,

WHEREAS, each Board retains the legal authority to contract with the successful Vendor(s) and shall not be bound by purchase contracts or other agreements made by the other Boards, therefore be it

RESOLVED, that the Board of Education of Syosset School District hereby agrees to participate with the attached named school district in such cooperative bids, and

RESOLVED, that the President of the Board of Education is authorized to sign contracts with the various vendors and that in his absence or unavailability, Dr. Patricia Rufo, Assistant Superintendent for Business, as the Board's designee, is authorized to sign contracts. Be it further

RESOLVED, Resources for the above are within the General Fund allocation.

MOVED BY:

SECONDED BY:

**SYOSSET CENTRAL SCHOOL DISTRICT
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Meeting No. NEW BUSINESS (c-2) November 18, 2013

Resolution No. AUTHORIZATION FOR SPECIAL EDUCATION AND NURSING CONTRACTS

WHEREAS, the Syosset Central School District wishes to initiate and/or continuing contracts with service providers for essential instructional and supplemental special education services, including services according to Students' IEPs, and that affect the ongoing operations of the District as per the attachment, and

WHEREAS, all vendors have been evaluated and all services were carefully selected based upon student needs, continuity of service, financial and logistical considerations, therefore be it

RESOLVED, that the President of the Board of Education is authorized to sign contracts with various vendors and that, in his absence or unavailability, Dr. Patricia Rufo, Assistant Superintendent for Business, as the Board designee, is authorized to sign a contract, and be it further

RESOLVED, that purchase orders for contracts for the 2013-2014 school years be issued for amounts approximating the proposed costs listed. Final determination of certain costs is made by the State and is subject to change. Resources for the above are within the General Fund and Special Aid Fund.

MOVED BY:

SECONDED BY:

SPECIAL EDUCATION AND NURSING CONTRACTS
C-2

VENDOR	DESCRIPTION	COST
Dr. Joel Levine	Psychological Evaluation/written report School Year 2013/2014.	\$450/not to exceed
Metro Therapy, Inc.	Bilingual Psychological Evaluation	\$550/each
Michele Bessler d/b/a LI Optometric Vision Dev. PLLC	Developmental Vision Evaluation	\$695/each
Mid Island Therapy Associates	CSE meeting attendance	\$42/30 minutes

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**SERVICE CONTRACTS
C-3**

VENDOR	DESCRIPTION	COST
Tilles Center	License agreement for South Woods and H.B. Thompson Middle School 2014 graduation ceremony.	\$17,703
Brown & Brown of New York, Inc. d/b/a Fitzharris & Company	Flexible Compensation Agreement.	Monthly maintenance charge of \$3.50/per employee-per month Costs for Special Reports at \$100/per Hour Monthly Access Fee of \$1.28/per employee or member subscriber per month
Brown & Brown of New York, Inc.	HIPAA Privacy and Security Rules Revised Business Associate Agreements.	No cost
My School Meals	Subscription renewal for online school lunch ordering services/parent fee.	\$.79/per monthly transaction \$2.50/re-registration fee per parent account.
Health and Welfare Services Agreements	School Year 2013/2014 Syosset CSD to be compensated.	\$936.74/per student
	Architectural and/or Engineering Services. School Year 2013/2014	
Hofstra University	Syosset High School Commencement 06/25/2014.	\$11,652/estimate

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Meeting No. NEW BUSINESS (c-4) November 18, 2013

Resolution No. ACCEPTANCE OF DONATION

WHEREAS, the Syosset Central School District has received a donation of \$231.76, and

WHEREAS, the Target Take Charge of Education fundraising program wishes to make this donation, therefore be it

RESOLVED, that the Syosset Central School District accepts with appreciation the donations.

MOVED BY:

SECONDED BY:

